

Subject: Re: Melrose Permit for Holiday Lighting
From: Kim Sudhalter
Date: 11/29/2016 09:37 AM
To: "Bauer, Cheri" <cheri.bauer@nfp.com>
CC: "La Rue, Rick" <rick.larue@nfp.com>, "Columbia, Suzan" <suzan.columbia@nfp.com>

Thanks so much, Cheri!

Kim

From: "Bauer, Cheri" <cheri.bauer@nfp.com>
Date: Tuesday, November 29, 2016 at 10:28 AM
To: Kim Sudhalter <kim@urbanlegendpr.com>
Cc: "La Rue, Rick" <rick.larue@nfp.com>, "Columbia, Suzan" <suzan.columbia@nfp.com>
Subject: RE: Melrose Permit for Holiday Lighting

Kim - I forgot to mention that I also received the City's approval, so permit process can be completed at their end.

Should you have any questions, please do not hesitate to contact me.

Thank you,

Cheri Bauer

Commercial Lines Manager, Simi Valley
NFP Property & Casualty
2450 Tapo Street | Simi Valley, CA 93063
P: 805.537.0106 | F: 805.579.1916 | Cheri.Bauer@nfp.com | www.nfp.com



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From: Kim Sudhalter [mailto:kim@urbanlegendpr.com]
Sent: Tuesday, November 29, 2016 10:17 AM
To: Bauer, Cheri; Columbia, Suzan
Cc: La Rue, Rick; Don Duckworth
Subject: Re: Melrose Permit for Holiday Lighting

Just got them in this very second (attached). Look ok to you?

And I received an ok from the city yesterday on the insurance. Did you receive the notification too?

Certificate Approval (CA) #108802

Certificate link : <http://track4la.lacity.org:80/DataServlet2010?action=7&is2010=true&formid=108802&type=2010&emallink=6108802>

Best,
Kim

From: "Bauer, Cheri" <cheri.bauer@nfp.com>
Date: Tuesday, November 29, 2016 at 10:04 AM
To: Kim Sudhalter <kim@urbanlegendpr.com>, "Columbia, Suzan" <suzan.columbia@nfp.com>
Cc: "La Rue, Rick" <rick.larue@nfp.com>, Don Duckworth <duckworth.donald@gmail.com>
Subject: RE: Melrose Permit for Holiday Lighting

Hi Kim;

Have you received the corrected Certificate naming Melrose BIA instead of Urban Legends PR as Additional Insured as well as City of L.A., which was ok on the certificate. It is needed today.

Should you have any questions, please do not hesitate to contact me.

Thank you,

Cheri Bauer

Commercial Lines Manager, Simi Valley
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From: Kim Sudhalter [<mailto:kim@urbanlegendpr.com>]

Sent: Monday, November 28, 2016 2:19 PM

To: Columbia, Suzan

Cc: La Rue, Rick; Don Duckworth

Subject: Melrose Permit for Holiday Lighting

Hi Suzan:

Per your request below I have attached a copy of our contract with the City of Los Angeles and the Certificates of Insurance from our vendor, IMS Intl.

Please let me know when you can issue the Certificate for the City of LA.

Many thanks,
Kim

Kim Sudhalter
Urban Legend PR
213.369.6062

From: "Columbia, Suzan" <suzan.columbia@nfp.com>
Date: Nov 23, 2016 12:22 PM
Subject: FW: URGENT FW: Permit for Holiday Lighting - Melrose Business Improvement District
To: "Donald Duckworth" <duckworth.donald@gmail.com>
Cc: "La Rue, Rick" <rick.larue@nfp.com>

Hi Don,

In order to request issuance of the Certificate for the City of LA, and the additional insured endorsement for your policy, we need the following documents:

Ø A copy of your contract with the City of Los Angeles

Ø A copy of the Vendor's Certificate of Insurance naming you and the City of Los Angeles as Additional Insureds, with the appropriate additional insured endorsements attached.

Should you have any questions or if we can be of further assistance, please let us know.

Thank you,

Suzan Columbia, CISR

Commercial Lines Senior Account Manager
NFP Property & Casualty
2450 Tapo Street | Simi Valley, CA 93063
P: 805.537.0111 | F: 805.579.1916 | suzan.columbia@nfp.com | www.nfp.com <<http://www.nfp.com>>

Our office will be closing at 2:00pm on Wednesday, November 23rd and will be closed Thursday, November 24th and Friday,

November 25th in observance of the Thanksgiving Holiday.



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From: Kim Sudhalter [<mailto:kim@urbanlegendpr.com>]
Sent: Wednesday, November 23, 2016 8:49 AM
To: La Rue, Rick
Cc: Don Duckworth
Subject: Permit for Holiday Lighting

Hi Rick:

The Melrose Business Improvement District is putting up holiday lights. The city has asked us to provide them with a Certificate of Insurance. Could you please email a copy to me that I can then forward on to them?

Many thanks,
Kim

Kim Sudhalter
Urban Legend PR
213.369.6062

This e-mail may contain information that is privileged, confidential or protected under state or federal law. If you are not an intended recipient of this email, please delete it, notify the sender immediately, and do not copy, use or disseminate any information in the e-mail. Any tax advice in this email may not be used to avoid any penalties imposed under U.S. tax laws. E-mail sent to or from this e-mail address may be monitored, reviewed and archived.



- [Attachments-29/image001.png](#)
- [Attachments-29/image002.png](#)
- [Attachments-29/image003.png](#)